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JAMES RIVER WATER DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
JANUARY 15, 2020

The James River Water Development District (JRWDD) Board of Directors convened at 1:00 P.M. for its annual meeting on Wednesday, January 15, 2020 at the American Legion in Pierre, South Dakota.

DIRECTORS PRESENT

Dan Koupal – Mitchell
Dan Klimisch – Yankton
Randy Stanley – Groton
Mike Wiese – Aberdeen
Frank Amundson – Huron
Carol Millan – Mitchell
Robert Braun - Aberdeen
LeRoy Braun – Mellette

DIRECTORS ABSENT

Clinton Bauer – Freeman

STAFF PRESENT

Judy Smoyer, CFO & Associate Manager
Dave Bartel, District Manager
Rocky Knippling, Watershed Coordinator
Matt Cavenee, Watershed Coordinator

OTHERS PRESENT: Attached list.

APPROVAL OF AGENDA: **Motion** by Director Stanley, seconded by Director R. Braun to approve the agenda as printed. **Motion carried.**

CONFLICT OF INTEREST: Chairman Klimisch asked if any Directors had a conflict of interest regarding any agenda item. No conflicts were noted. The following Directors shared the following information:

- Director Robert Braun is currently employed by the City of Aberdeen
- Director Mike Wiese is currently a Brown County Commissioner
- Chairman Dan Klimisch is currently a Yankton County Commissioner

PUBLIC COMMENTS: None

APPROVAL OF November 14, 2019 MINUTES: Motion by Director Wiese, seconded by Director Amundson to approve the Minutes as printed. **Motion carried.**

TREASURERS REPORT: The Board reviewed the November 2019 financial reports. **Motion** by Director Koupal, seconded by Director Millan to approve the November 2019 financials as printed. **Motion carried.**

The Board reviewed the December 2019 financial reports. **Motion** by Director Stanley, seconded by Director R. Braun to approve the December 2019 financials as printed. **Motion carried.**

2019 TRANSFER OF FUNDS: The yearend financials indicate a need to transfer \$1,806.52 to the ADMINISTRATIVE & TECHNICAL ACCOUNT from the CONTINGENCY ACCOUNT and \$1,828.86 to the CAPITOL OUTLAY ACCOUNT from the CONTINGENCY ACCOUNT. **Motion** by Director Wiese, seconded by Director Stanley to approve Resolution #2020-01. **Motion carried.**

2019 CLOSEOUT: The District needs to encumber 2019 financial obligations that remain unpaid; this will give the District spending authority for these items in 2020. The amount to carry forward is \$502,297.99. **Motion** by Director Koupal, seconded by Director R. Braun to approve Resolution #2020-02. **Motion carried.**

ELECTION OF OFFICERS: Chairman Klimisch indicated that officers need to be elected for the office of Chairman, Vice-Chairman and Secretary.

The floor was opened for nominations for the office of Chairman. **Motion** by Director Wiese, seconded by Director R. Braun to nominate Director Klimisch for Chairman. **Motion** by Wiese, seconded by Director Amundson that nominations cease and that the Board cast a unanimous ballot for Director Klimisch. **Motion carried.**

Chairman Klimisch opened the floor for nominations for the office of Vice-Chairman. **Motion** by Director Wiese, seconded by Director Millan to nominate Director Stanley for Vice-Chairman. No other nominations received. **Motion carried.**

Chairman Klimisch opened the floor for nominations for the office of Secretary. **Motion** by Director Millan, seconded by Director Wiese to nominate Director Robert Braun for Secretary. No other nominations received. **Motion carried.**

Chairman Klimisch appointed Director Amundson for the office of Treasurer.

DESIGNATION OF OFFICIAL NEWSPAPERS: **Motion** by Director R. Braun, seconded by Director Wiese to retain the current newspapers; Aberdeen American News, Britton Journal, Huron Plainsman, Mitchell Daily Republic, The Redfield Press, Yankton County Observer, and Yankton Press and Dakotan, as the official newspapers of the District. **Motion carried.**

LeRoy Braun joined the meeting via cell phone.

EMERGENCY WATERSHED PROTECTION PRESENTATION: Dana Edwards, Civil Engineer with SD NRCS gave a presentation on the Emergency Watershed Protection (EWP) Program. The program offers technical and financial assistance to help communities and individuals recover after a natural disaster.

TOWN OF REDFIELD – ENGINEERING FOR DRINKING WATER SYSTEM: This project was presented at the November 2019 meeting and was deferred for approval until the January 2020 meeting. The Town of Redfield is requesting project assistance funds in the amount of \$50,000 for engineering fees for improvements to the drinking water system. The project will provide reliable drinking water to the residents of the City of Redfield. The current system is constructed of materials that are over 100 years old and is starting to fail. The City has had several breaks in the water lines recently. Total cost of the project is \$9,944,639; engineering is estimated to cost \$907,000. **Motion** by Director R. Braun seconded by Director Stanley to authorize cost-share assistance up to a maximum of \$50,000, not to exceed 50% of the total engineering costs, to the Town of Redfield for improvements to the drinking water system.

Motion carried on a role call vote (Nay: Amundson) (Absent: Bauer). These funds will expire on January 15, 2022.

LAKE HANSON ASSOCIATION: Lake Hanson Association Members were present to request project assistance funds in the amount of \$50,000 to repair the auxiliary spillway at Lake Hanson. The spillway was washed out in September of 2019. The project includes reconstruction of the earthen dam to control water volume and velocity entering the James River by acquiring proper fill, earth moving, and placing rip rap as needed. Total cost to repair the spillway at Lake Hanson is \$80,000. **Motion** by Director Millan seconded by Director Koupal to authorize cost-share assistance up to a maximum of \$40,000, not to exceed 50% of the total project costs, to the Lake Hanson Association to repair the spillway at Lake Hanson. **Motion carried on a role call vote (Absent: Bauer).** These funds will expire on January 15, 2022.

UPDATING STREAM FLOW GAGING STATIONS: The recent persistent high-water levels in area lakes and streams has prompted a renewed interest in the existing real-time water level and stream flow data available from the network of state and federal stream gages. A majority of the gages involved are run by the US Geological Survey, which the District helps fund. In addition, there are some gages managed by SD DENR. Some of these gages have been upgraded; however, 24 remaining gaging stations still require periodic, manual data downloads. There are two monitoring stations in the James River Water Development District that DENR would like to see updated. The total cost to update two monitoring stations is \$11,000. Motion by Director Amundson, seconded by Director R. Braun to authorize cost-share assistance up to a maximum of \$5,500, not to exceed 50% of the costs. **Motion carried on a role call vote (Absent: Bauer).** These funds will expire on January 15, 2022.

TOWN OF VOLIN – REPAIR WATER METERING SYSTEM: The Town of Volin is requesting project assistance funds in the amount of \$9,000 to repair and/or replace faulty or worn out piping and other parts of the water metering system. No representatives were present. **Motion** by Director R. Braun, seconded by Director Amundson to defer the request until March and to be provided bids for the project and water rates of the Town of Volin. **Motion carried.**

2020 TREE PLANTING SUPPORT TO CONSERVATION DISTRICTS: The District office received several letters from the local Conservation Districts for continued support to help producers within the District with tree planting efforts. **Motion** by Director R. Braun, seconded by Director Stanley to authorize cost-sharing assistance to the Conservation Districts to help producers with tree planting efforts in the amount of \$157,500. **Motion passed on a role call vote (Absent Bauer).** \$15,000 will be allocated to the following Conservation Districts; Beadle, Brown-Marshall, Davison, Hanson, Hutchinson, Marshall, Sanborn, South Brown, Spink and Yankton. \$7,500 will be allocated to Aurora Conservation. These funds will expire on December 31, 2020.

ENHANCED CRP PROGRAM: The James River Water Development District is committed to improving water quality within the James River watershed through the Enhanced CRP Program available now for a number of USDA Continuous CRP practices. The JRWDD Enhanced CRP program consists of a one-time, up-front, 75% incentive payment of the CRP base-rate in addition to the producers regular CRP payment for the following practices; CP8A – Grass Waterways, CP21 – Filter Strips, CP22 – Riparian Buffer, CP29 – Marginal Pastureland Wildlife Habitat Buffer, CP30 – Marginal Pastureland Wetland Buffer. **Motion** by Director R. Braun, seconded by Director Amundson to authorize \$50,000 in new cost-sharing assistance for the CRP Program. **Motion carried on a role call vote (Absent: Bauer).** These funds will expire on December 31, 2020.

SOUTH CENTRAL WATERSHED PROJECT UPDATE: The James River Water Development District is committed to continue the implementation of Best Management Practices (BMPs), which have been successful in the South Central Watershed Implementation Project. **Motion** by Director Koupal, seconded by Director Wiese to authorize \$28,930 in cost-sharing assistance for the South Central Watershed Project Segment 1. **Motion carried on a role call vote (Absent: Bauer).** These funds will expire on December 31, 2020.

SOUTH CENTRAL WATERSHED PROJECT UPDATE: Rocky Knippling updated the Board on the South Central Watershed Project.

- Staff is currently writing a new grant/proposal for additional RCCP funds.
- Staff will be submitting an application for EQIP Funds
- Received \$400,000 from the SD Nonpoint Task Force in December 2019
- Continue working with City of Mitchell on the Firesteel Creek project
- Water sampling will continue in 2020
 - Pierre Creek is a candidate to be removed from the impaired list

DISTRICT UPDATE: Staff and Directors reported on the following activities of the District:

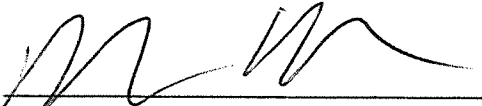
- Included in the board packet, by Dave Bartel, was a log of meetings attended, project site visits and other items he has been working on.
- Since the last meeting two emergency bank stabilization projects were brought to the office. The Manager and the Area Director viewed the projects and payments for the two projects were processed in December 2019.
- Rocky Knippling, Shane Deranleau and Matthew Cavenee will be receiving a one-time supplemental salary for 2020 for all their hard work and dedication to the South Central Watershed Implementation Project, Central South Dakota Water Quality Monitoring Project, and Firesteel Creek Project.
- The current terms of office for Director 2, Director 4, Director 6 and Director 8 will expire on December 31, 2020. Nominating petitions may be circulated starting on January 1st, 2020 and must be turned in no later than 5:00 p.m. on March 31, 2020 to the South Dakota Secretary of State's Office.

BOARD OF DIRECTOR AND STAFF REIMBURSEMENTS: **Motion** by Director Koupal, seconded by Director Amundson to approve staff and Director expenses. **Motion passed.**

NEXT MEETING: The next meeting will be held March 12, 2020 in Huron, SD at 9:00 am.

ADJOURN: Being no further business, Chairman Klimisch declared the meeting adjourned at 2:50 pm.

Respectfully submitted:



Secretary

JAMES RIVER WATER DEVELOPMENT DISTRICT

Sign-In Sheet

BOARD OF DIRECTORS MEETING: Jan 15, 2020

NAME	REPRESENTING	EMAIL ADDRESS
Annette Steilen	Hanson Conservation	tt034@trinet.net
Ed Henningsen	Lake Hanson Assoc.	henningsen@trinet.net
Tom Bell	Hanson Lake	areadns@trinet.net
Barry McLaurry	SD DENR - Pierre	Barry.McLaurry@state.sd.us
Gary Delzer	USGS - Rapid City	godelzer@usgs.gov
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Jay Gilbertson	East Dakota WDD	edudd@brookings.net
Mike Cornelison	SD School Publications	Mike.Cornelison@state.sd.us
Curt Hans	Lake Hanson	CurtHans@DWU.EDU
Tim Cowman	DENR - Geological Survey	
Shannon Marvel	Forum News Service	