James River Water Development District

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JAMES RIVER WATER DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
SEPTEMBER 12, 2019

The James River Water Development District (JRWDD) Board of Directors convened at 9:00 A.M. for its regular meeting and budget hearing on Thursday, September 12, 2019 at the Brown County Offices in Aberdeen, South Dakota.

DIRECTORS PRESENT
Dan Koupal – Mitchell
Dan Klimisch – Yankton
Randy Stanley – Groton
Clinton Bauer – Freeman
Frank Amundson – Huron
Carol Millan – Mitchell
Robert Braun - Aberdeen
Mike Wiese – Aberdeen
LeRoy Braun – Mellette

DIRECTORS ABSENT

STAFF PRESENT
Judy Smoyer, CFO & Associate Manager
Dave Bartel, District Manager
Rocky Knippling, Watershed Coordinator

OTHERS PRESENT: Attached list.

APPROVAL OF AGENDA: **Motion** by Director Stanley, seconded by Director Wiese to approve the agenda as printed. **Motion carried.**

CONFLICT OF INTEREST: Chairman Klimisch asked if any Directors had a conflict of interest regarding any item on the September 12 agenda. None was disclosed.

The following was disclosed at the January 9, 2019 annual meeting and is ongoing until otherwise disclosed:

- Director Robert Braun is currently employed by the City of Aberdeen
- Director Mike Wiese is currently a Brown County Commissioner
- Chairman Dan Klimisch is currently a Yankton County Commissioner

2020 BUDGET HEARING & ADOPTION OF BUDGET: Chairman Klimisch opened the public hearing on the 2020 JRWDD proposed operations budget at 9:00 AM. The District had published a copy of the proposed budget and notices of the hearing in the official District newspapers as required by SD Codified Law 46A-3E-10. No written or verbal comments have been received prior to the meeting in regards to the 2020 proposed operations budget. Chairman Klimisch invited public comments on the 2020 proposed budget as advertised and presented. No comments were received. Chairman Klimisch declared the public meeting closed, and called for Board comment and/or action on the proposed budget.

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Motion by Director Amundson, seconded by Director R. Braun to adopt the 2020 James River Water Development District Operations Budget as presented below. **Motion carried on a role call vote.**

CASH FLOW

Board of Directors $40,836
Administration & Technical $258,614
Legal and Consultant $8,000
Capitol Outlay $40,000
Project Assistance $627,394
Contingency $30,000
Balance for Long Term Debt $29,744
Total FY 2018 Appropriations $1,034,588

MEANS OF FINANCE

Tax Revenue $1,017,288
Misc. Tax Revenue $1,800
Misc. Revenue $15,500
Total FY 2018 Revenue $1,034,588

2020 TAX LEVY: This is the District's annual Tax Resolution, that a tax be assessed and levied on all taxable property in the James River Water Development District. The resolution covers the District's property tax income portion of the budget and is part of the package of material sent to all county auditors and/or treasurers in the District on or before October 1. At this time the District has not received the property tax valuations from SD Department of Revenue. **Motion** by Director R. Braun, seconded by Director Amundson to approve Resolution 2019-04. **Motion carried.**

PUBLIC COMMENTS: None

APPROVAL OF JULY 11, 2019 MINUTES: Motion by Director Stanley, seconded by Director Koupal to approve the Minutes as printed. **Motion carried.**

USGS GAUGING STATIONS: The USGS is asking for joint funding for operation and maintenance of three stream flow gauging stations on the James River near Redfield, Stratford and Yankton. Total annual costs of operating and maintaining these three gauges is $44,370. They are asking for assistance in the amount of $25,140 ($8,870 Stratford, $7,400 Redfield and $8,870 Yankton). **Motion** by Director L. Braun, seconded by Director R. Braun to authorize cost-sharing assistance to USGS for operation and maintenance of three stream flow gauging stations in the amount of $25,140. **Motion passed on a roll call vote.** These funds will expire on September 30, 2020.

TOWN OF STRATFORD: Vern Prickett, Town President was present to request project assistance funds in the amount of $3,000 to have an engineer complete a study on solutions to remove the excess standing water in the community. The scope of work will provide the Town of Stratford with recommended alternatives for improvement of the surface drainage concerns in the community. Total cost of the engineering fees is $6,000. **Motion** by Director Wiese seconded by Director R. Braun to authorize cost-share assistance up to a maximum of $3,000, not to exceed 50% of the total project costs, to the Town of Stratford for engineering fees to evaluate surface drainage issues in the community. **Motion carried on a role call vote (Absent: Millan).** These funds will expire on September 12, 2021.

TOWN OF OLIVET: Randy Deters, City Council was present to request project assistance funds in the amount of $19,922.50 to divert runoff from going through the town, which is causing extreme damage to homeowners. Total cost of the project is $39,845. **Motion** by Director Wiese seconded by Director Bauer to authorize cost-share assistance up to a maximum of $19,922.50, not to exceed 50% of the total

project costs, to the Town of Olivet to divert runoff from getting through the town. **Motion carried on a role call vote (Nay: Amundson & Millan).** These funds will expire on September 12, 2021.

TOWN OF UTICA: Joyce Diede ang Gary Diede were present to request project assistance funds in the amount of $20,000 for drainage issues. The Town has had flooding issues in the past few years due to sediment build up in culverts which was amplified with this year's flooding. Cleaning of the ditches and culverts will address concerns such as the discharge of sediment and debris into a stream or storm water drainage system and altered flows, flooding, or washout of roads due to plugged culverts. Total cost of the project is $31,000. **Motion** by Director Millan seconded by Director Koupal to authorize cost-share assistance up to a maximum of $16,500, not to exceed 50% of the total project costs, to the Town of Utica for drainage issues in the town. **Motion carried on a role call vote (Nay: Amundson).** These funds will expire on September 12, 2021.

SIERRA CLUB DISCOVERY GROUP – WATER SAMPLING: The SD Sierra Club Discovery Group in Yankton, SD is requesting project assistance funds in the amount of $9,000 for water quality sampling and monitoring within the James River Water Development District in selected locations throughout Yankton County to include the James River, Beaver Lake, Marindahl Lake, Marne Creek, Missouri River, and Lewis and Clark Lake. The project will expand the existing baseline water quality data and provide support to the District, local/state/federal agencies, and the public related to water quality, watershed health and potential ecosystem protection and restoration efforts. Sampling will be conducted according to State requirements with Rocky Knippling overseeing the project. **Motion** by Director Amundson seconded by Director Millan to authorize cost-share assistance up to a maximum of $9,000 for water quality sampling and monitoring by the SD Sierra Club Discovery Group in Yankton County. **Motion carried on a role call vote (Nay: L. Braun, Koupal and Bauer).** These funds will expire on September 12, 2021.

YANKTON COUNTY – DAN BIERLE: Dan Bierle, landowner in Yankton County, is requesting project assistance funds in the amount of $3,366 to repair a dam in Odessa Township that slows runoff down before it gets to the Town of Lesterville. Total cost to repair the dam is $4,488. **Motion** by Director Koupal seconded by Director L. Braun to authorize cost-share assistance up to a maximum of $3,366, not to exceed 75% of the total project costs, to Dan Bierle to repair a dam in Yankton County. **Motion carried on a role call vote (Nay: Amundson).** These funds will expire on September 12, 2021.

YANKTON COUNTY – TODD KNODEL: Todd Knodel, landowner in Yankton County, is requesting project assistance funds in the amount of $12,963.69 to build a dam in Odessa Township ½ mile above the James River that will help reduce the speed of the drainage coming through the draw and help protect the NE Jim River Road. Total cost to repair the dam is $17,284.92. **Motion** by Director Wiese seconded by Director L. Braun to authorize cost-share assistance up to a maximum of $12,963.69, not to exceed 75% of the total project costs, to Todd Knodel to build a dam in Yankton County. **Motion carried on a role call vote (Nay: Amundson).** These funds will expire on September 12, 2021.

HUTCHINSON COUNTY – BETTY KOERNER: Betty Koerner, landowner in Hutchinson County, is requesting project assistance funds in the amount of $10,650 to repair a dam in Silver Lake Township. Total cost to repair the dam is $14,200. **Motion** by Director R. Braun seconded by Director Wiese to authorize cost-share assistance up to a maximum of $7,100, not to exceed 50% of the total project costs, to Betty Koerner to repair a dam in Hutchinson County. **Motion carried on a role call vote (Abstain: Bauer) (Nay: Amundson).** These funds will expire on September 12, 2021.

HUTCHINSON COUNTY – CRAIG WOLLMAN: Craig Wollman, landowner in Hutchinson County, is requesting project assistance funds in the amount of $12,825 to repair a dam in Kassell Township. Total cost to repair the dam is $17,100. **Motion** by Director Wiese seconded by Director Bauer to authorize cost-share assistance up to a maximum of $12,825, not to exceed 75% of the total project costs, to Craig Wollmann to repair a dam in Hutchinson County. **Motion carried on a role call vote (Nay: Amundson).** These funds will expire on September 12, 2021.

HUTCHINSON COUNTY – CRAIG WOLLMAN: Craig Wollman, landowner in Hutchinson County, is requesting project assistance funds in the amount of $13,500 to repair a dam in Kassell Township. Total cost to repair the dam is $18,000. **Motion** by Director Koupal seconded by Director Wiese to authorize cost-share assistance up to a maximum of $13,500, not to exceed 75% of the total project costs, to Craig Wollmann to repair a dam in Hutchinson County. **Motion carried on a role call vote (Nay: Amundson).** These funds will expire on September 12, 2021.

SOUTH CENTRAL WATERSHED PROJECT UPDATE: Rocky Knippling updated the Board on the South Central Watershed Project.

- Continue working with City of Mitchell on the Firesteel Creek project
- Staff submitted an application for $500,000 from the Consolidated Water Facilities Construction Program for the South Central Watershed Implementation Segment 1 project in June 2019. The BWNR meets later this month.
- The Sixth Amendment to Grant Agreement for the South Central Watershed Implementation Project Segment 1 needs to be submitted to DENR to extend the project until September 30, 2021 and to request additional 319 funding. **Motion** by Director Stanley, seconded by Director R. Braun to authorize Chairman Klimisch to sign the letter and to process the paperwork for Amendment #6 for the South Central Watershed Project. **Motion carried.**
- Staff will be applying for $5 million in RCCP funds
- Water sampling continues. A handout was provided showing continued improvement on the major tributaries of the Lower James River. Several of the streams were nominated to DENR for removal from the impaired stream list.

BEADLE CONSERVATION DISTRICT: EXTEND GRANT AGREEMENT FOR SOIL DEMO PROJECT: Soil tests will be taken yearly through 2022. Currently there is $5,158.25 remaining which will expire on November 9, 2019. **Motion** by Director R. Braun, seconded by Director Stanley to extend the soil demo project with Beadle Conservation District until December 31, 2022. **Motion carried.**

TOWN OF LANGFORD: EXTEND GRANT AGREEMENT FOR ENGINEERING, LEGAL & ADMINISTRATIVE FEES: The Town of Langford is requesting an extension for engineering, legal and administrative fees associated with their water improvements project. Currently there is $76,478.06 remaining which will expire on November 9, 2019. **Motion** by Director R. Braun, seconded by Director Stanley to extend the water improvements project with the Town of Langford until December 31, 2020. **Motion carried.**

DISTRICT UPDATE: Staff and Directors reported on the following activities of the District:

- Staff will be looking to replace the current copier which no longer serves the needs of the District.
- Included in the board packet, by Dave Bartel, was a log of meetings attended, project site visits and other items he has been working on.
- ELO is working on the 2018 fiscal year audit.

TREASURERS REPORT: **Motion** by Director Wiese, seconded by Director L. Braun to approve the July 2019 financials as printed. **Motion carried.**

BOARD OF DIRECTOR AND STAFF REIMBURSEMENTS: **Motion** by Director Wiese, seconded by Director L. Braun to approve staff and Director expenses. **Motion passed.**

NEXT MEETING: The next meeting will be held November 14, 2019 in Huron, SD at 9:00 am.

ADJOURN: Being no further business, Chairman Klimisch declared the meeting adjourned at 11:30 am.

Respectfully submitted:

Secretary

Sept 12, 2019

Sign In

Joyce Diede	Town of Utica
Gary Diede	Town of Utica
Randy Deters	Town of Olivet
VERN PRICKETT	TOWN OF STRATFORD
Ted Dickey	NECOG
Gary Vetter	Brown County
Dusty Schley	Stratford
DON HEIGEL	CLARK ENGINEERING
Craig Maloney	Maloney Excavating
DIRK ROGERS	CONCERNED TAXPAYER
Rob Roeber	Lake Township
Rocky Knippling	Cottonwood Lake Association
	South Central 319