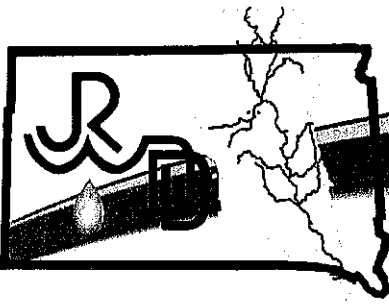


# James River Water Development District



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## JAMES RIVER WATER DEVELOPMENT DISTRICT BOARD OF DIRECTORS MEETING MINUTES SEPTEMBER 13, 2018

The James River Water Development District (JRWDD) Board of Directors convened at 9:00 A.M. for its regular meeting and budget hearing on Thursday, September 13, 2018 at My Place Hotel in Aberdeen, South Dakota.

### DIRECTORS PRESENT

Dan Koupal – Mitchell  
Clinton Bauer – Freeman  
Randy Stanley – Groton  
Mike Wiese – Aberdeen  
Frank Amundson – Huron  
LeRoy Braun – Mellette  
Carol Millan - Mitchell  
Robert Braun – Aberdeen  
Dan Klimisch – Yankton

### DIRECTORS ABSENT

### STAFF PRESENT

Judy Smoyer, CFO & Associate Manager  
Dave Bartel, District Manager  
Rocky Knippling, Watershed Coordinator

OTHERS PRESENT: Attached list.

APPROVAL OF AGENDA: **Motion** by Director Koupal, seconded by Director Stanley to approve the agenda as printed. **Motion carried.**

2019 BUDGET HEARING & ADOPTION OF BUDGET: Chairman Klimisch opened the public hearing on the 2019 JRWDD proposed operations budget at 9:00 AM. The District had published a copy of the proposed budget and notices of the hearing in the official District newspapers as required by SD Codified Law 46A-3E-10. No written or verbal comments have been received prior to the meeting in regards to the 2019 proposed operations budget. Chairman Klimisch invited public comments on the 2019 proposed budget as advertised and presented. No comments were received. Chairman Klimisch declared the public meeting closed, and called for Board comment and/or action on the proposed budget.

**Motion** by Director Wiese, seconded by Director R. Braun to adopt the 2019 James River Water Development District Operations Budget as presented below. **Motion carried on a role call vote.**

CASH FLOW

Board of Directors \$40,836  
Administration & Technical \$252,279  
Legal and Consultant \$9,000  
Capitol Outlay \$40,000  
Project Assistance \$589,959  
Contingency \$30,000  
Balance for Long Term Debt \$33,386

**Total FY 2018 Appropriations \$995,460**

MEANS OF FINANCE

Tax Revenue \$987,660  
Misc. Tax Revenue \$2,300  
Misc. Revenue \$5,500  
**Total FY 2018 Revenue \$995,460**

2019 TAX LEVY: This is the District's annual Tax Resolution, that a tax be assessed and levied on all taxable property in the James River Water Development District. The resolution covers the District's property tax income portion of the budget and is part of the package of material sent to all county auditors and/or treasurers in the District on or before October 1. At this time the District has not received the property tax valuations from SD Department of Revenue. **Motion** by Director R. Braun, seconded by Director Stanley to approve Resolution 2018-05. **Motion carried.**

APPROVAL OF JULY 19, 2018 MINUTES: Motion by Director Wiese, seconded by Director L. Braun to approve the Minutes as printed. **Motion carried.**

PUBLIC COMMENTS: None

SD SOIL HEALTH COLATION UPDATE: Cindy Zenk, SD Soil Health Coalition Coordinator provided an update on their vision, mission and goals.

USGS NITRATE MONITORING: Nate Stevens and Ryan Thompson from USGS provided budget estimates for installation and operation of real-time, continuous nitrate monitor for James River near the Yankton streamgauge.

TOWN OF HITCHCOCK: Ray Waldner with the City of Hitchcock was present to request project assistance funds in the amount of \$9,525 for a new generator for their lift station. A dependable generator will assure the lift station will not be flooded and that sewage will be transferred to the holding ponds. Total cost to replace the City of Hitchcock's generator for the lift station is \$19,050. **Motion** by Director Millan seconded by Director Amundson to authorize cost-share assistance up to a maximum of \$5,000 not to exceed 50% of the total project costs, to the City of Hitchcock in Beadle County. **Motion carried on a role call vote.** These funds will expire on September 13, 2020.

AURORA COUNTY HIGHWAY DEPARTMENT: Aurora County Highway Department is requesting project assistance funds in the amount of \$10,000 for engineering, design and bank stabilization to replace a structure in Plankinton Township. Total costs to replace the structure is \$35,000. **Motion** by Director Millan seconded by Director Bauer to authorize cost-share assistance up to a maximum of \$3,600 not to exceed 50% of the total project costs, to Aurora County Highway Department for costs associated with engineering. **Motion carried on a role call vote.** These funds will expire on September 13, 2020.

CITY OF YANKTON: MARNE CREEK BANK STABILIZATION & RESTORATION: Dave Mingo and Adam Haberman with the City of Yankton where present to request project assistance funds in the amount of \$50,000 for bank stabilization and restoration of Marne Creek near the Burleigh Street Bridge. High water flows and heavy rains over the last couple of years have caused a significant amount of erosion.

This project will restore the bank, protect the City nature area and bridge structure and minimize erosion. Total costs for bank stabilization and restoration in this area is \$275,000. **Motion** by Director R. Braun seconded by Director Wiese to authorize cost-share assistance up to a maximum of \$50,000 not to exceed 50% of the total project costs associated with design & construction engineering, rip rap and fabric, to the City of Yankton. **Motion carried on a role call vote.** These funds will expire on September 13, 2020.

CITY OF YANKTON: MARNE CREEK BANK WATER MAIN CROSSING: Dave Mingo and Adam Haberman with the City of Yankton were present to request project assistance funds in the amount of \$50,000 to remove and replace the existing exposed water main crossing. High water flows and heavy rains over the last couple of years have caused a significant amount of erosion on the banks of Marne creek near the HWY 50 bridge. The erosion has caused areas of the bank to slough off and wash away, exposing a 12" water main crossing. Total costs for bank stabilization and replacement of the water main crossing in this area is \$215,000. **Motion** by Director Millan seconded by Director Koupal to authorize cost-share assistance up to a maximum of \$36,000 not to exceed 50% of the total project costs associated with design & construction engineering, rip rap and fabric, to the City of Yankton. **Motion carried on a role call vote.** These funds will expire on September 13, 2020.

DUCKS UNLIMITED: DEVELOPING WETLAND HABITAT: Bruce Toay with Ducks Unlimited was present to request project assistance funds in the amount of \$18,000 to develop a wetland habitat in Spink County. This project will improve water quality and control runoff entering Cottonwood Lake. This project entails building two embankments along a previously constructed drainage ditch that enters Cottonwood Lake. Total costs for developing the wetland habitat is \$36,000. **Motion** by Director Millan seconded by Director Bauer to authorize cost-share assistance up to a maximum of \$12,000 not to exceed one-third of the total project costs, with the landowner contributes one-third and Ducks Unlimited contributing 1/3. **Motion carried on a role call vote.** These funds will expire on September 13, 2020.

WHITTENBERG DITCH DISTRICT: DITCH CLEANOUT: Josh Hara with Whittenberg Ditch District was present to request project assistance funds in the amount of \$65,000 to clean out the Main Ditch along with Branch A and Branch B for a total linear foot of roughly 21,000 feet. This ditch runs directly into two separate dams which will reduce the amount of sediments entering into the James River and will stabilize the speed of water flowing into the James River, preventing erosion in the natural water way. Currently the Whittenberg Ditch District is not collecting taxes; they are encouraged to levy and collect taxes. Total costs for cleaning out the ditch is \$85,000. **Motion** by Director Wiese seconded by Director L. Braun to authorize cost-share assistance up to a maximum of \$17,000 not to exceed 50% of the total project costs. The District will revisit the project for additional funding in the future once the Whittenberg Ditch District starts levying and collecting taxes. **Motion carried on a role call vote (NAY: Amundson & Klimisch).** These funds will expire on September 13, 2020.

YANKTON COUNTY –TOM HEALY: Tom Healy, landowner in Yankton County, is requesting project assistance funds in the amount of \$7,289.90 to repair a dam in Mayfield Township. Total cost to repair the dam is \$9,719.87. **Motion** by Director Stanley seconded by Director Koupal to authorize cost-share assistance up to a maximum of \$7,289.90, not to exceed 75% of the total project costs, to Tom Healy to repair a dam in Yankton County. **Motion carried on a role call vote.** These funds will expire on September 13, 2020.

YANKTON COUNTY –DAN DANGEL: Dan Dangel, landowner in Yankton County, is requesting project assistance funds in the amount of \$16,080.30 to repair a dam in Mayfield Township. Total cost to repair the dam is \$21,440.40. **Motion** by Director Koupal seconded by Director Wiese to authorize cost-share assistance up to a maximum of \$16,080.30, not to exceed 75% of the total project costs, to Dan Dangel to repair a dam in Yankton County. **Motion carried on a role call vote.** These funds will expire on September 13, 2020.

YANKTON COUNTY –JIM HAUGER: Jim Hauger, landowner in Yankton County, is requesting project assistance funds in the amount of \$3,628.97 to repair a dam in Mayfield Township. Total cost to repair the dam is \$4,838.63. **Motion** by Director L. Braun seconded by Director R. Braun to authorize cost-share assistance up to a maximum of \$3,628.97, not to exceed 75% of the total project costs, to Jim Hauger to repair a dam in Yankton County. **Motion carried on a role call vote.** These funds will expire on September 13, 2020.

HUTCHINSON COUNTY –ARTHUR ULMER: Arthur Ulmer, landowner in Hutchinson County, is requesting project assistance funds in the amount of \$9,731.25 to repair a dam in Molan Township. Total cost to repair the dam is \$12,975. **Motion** by Director Bauer seconded by Director L. Braun to authorize cost-share assistance up to a maximum of \$9,731.25, not to exceed 75% of the total project costs, to Arthur Ulmer to repair a dam in Hutchinson County. **Motion carried on a role call vote.** These funds will expire on September 13, 2020.

SOUTH CENTRAL WATERSHED PROJECT UPDATE: Rocky Knippling updated the Board on the South Central Watershed Project.

DISTRICT UPDATE: Staff and Directors reported on the following activities of the District:

- Included in the board packet, by Dave Bartel, was a log of meetings attended, project site visits and other items he has been working on.
- 2017 audit is in ongoing.
- No petitions were submitted to the Secretary of State's office during the 2018 election process for Director Area 1. The office will advertise the vacancy with a deadline of October 15, for nominating petitions to be filed at the district office. The Board will select a replacement from those who submit valid petitions at the January 2019 meeting. The appointed person will serve through December 31, 2022. **Motion** by Director Amundson, seconded by Director R. Braun to declare a vacancy effective January 1, 2019 for Director Area 1 and to authorize publication of the Notice of Vacancy, to require that all applicants submit their petitions to the district office no later than 5:00 pm on October 15, 2018; and to set the January 2019 Board meeting as the time to consider all valid petitions and to appoint a Director for Area 1. **Motion carried.**

PERSONNEL COMMITTEE: Annual performance reviews were completed on the District Manager and CFO/Associate Manager by the Board; both received high marks and there were no significant concerns or problems identified.

TREASURERS REPORT: The Board reviewed the July 2018 financial reports. **Motion** by Director R. Braun, seconded by Director Wiese to approve the July 2018 financials as printed. **Motion carried.**

The Board reviewed the August 2018 financial reports. **Motion** by Director L. Braun, seconded by Director Wiese to approve the August 2018 financials as printed. **Motion carried.**

EXECUTIVE SESSION: None

BOARD OF DIRECTOR AND STAFF REIMBURSEMENTS: **Motion** by Director R. Braun, seconded by Director Wiese to approve staff and Director expenses. **Motion passed.**

NEXT MEETING: The next meeting will be held November 8, 2018 in Huron, SD at 9:00 am.

ADJOURN: Being no further business, Chairman Klimisch declared the meeting adjourned at 11:35 am.

Respectfully submitted:

  
Secretary

**JAMES RIVER WATER DEVELOPMENT DISTRICT**  
**\*\*\* Sign-In Sheet \*\*\***

BOARD OF DIRECTORS MEETING: Sept 13, 2018

Josh Hora	Wittenberg D, Yan	Jahova 1517@outlook.com
Cindy Zerk	SD Soil Health Assn.	cindy.soilhealth@sdconservation.net
Bruce Toay	Ducks Unlimited	stoay@ducks.org
ADAM HABERMAN	CITY OF YANKTON	ahaberman@cityofyankton.org
Dave Mingo	" "	dmingo@cityofyankton.org
RAY WALDNER	Hi-Techlock	
Jay Gilbertson	East Dakota WDD	edwdd@brackings.net
Gary Vetter	Brown County	Gary.Vetter@browncounty.sd.gov
Nate Stevens	USGS	nstevens@usgs.gov
Ryan Thompson	USGS	rthomps@usgs.gov