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JAMES RIVER WATER DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
SEPTEMBER 10, 2020

The James River Water Development District (JRWD) Board of Directors convened at 9:00 A.M. for its regular meeting and budget hearing on Thursday, September 10, 2020 by way of Zoom.

DIRECTORS PRESENT

Dan Koupal – Mitchell
Dan Klimisch – Yankton
Randy Stanley – Groton
Mike Wiese – Aberdeen
Frank Amundson – Huron
Carol Millan – Mitchell
Robert Braun - Aberdeen

DIRECTORS ABSENT

Clinton Bauer – Freeman
LeRoy Braun – Mellette

STAFF PRESENT

Judy Smoyer, CFO & Associate Manager
Dave Bartel, District Manager
Rocky Knippling, Watershed Coordinator
Shane Deranleau, Watershed Coordinator

OTHERS PRESENT: Jay Gilbertson – East Dakota Water Development District, Galen Hoogestraat & Chris Laveau – U.S. Geological Survey and Mitchell Daily Republic

APPROVAL OF AGENDA: Manager Bartel indicated that the City of Mitchell will not be requesting funds and to delete Item 10D from the agenda. **Motion** by Director Koupal, seconded by Director Stanley to approve the agenda as amended. **Motion passed on a roll call vote (Absent: Bauer & L. Braun).**

CONFLICT OF INTEREST: Chairman Klimisch asked if any Directors had a conflict of interest regarding any agenda item. The following was disclosed at the January 15, 2020 annual meeting and is ongoing until otherwise disclosed:

- Director Robert Braun is currently employed by the City of Aberdeen
- Director Mike Wiese is currently a Brown County Commissioner
- Chairman Dan Klimisch is currently a Yankton County Commissioner

PUBLIC COMMENTS: None

APPROVAL OF JULY 9, 2020 MINUTES: **Motion** by Director Amundson, seconded by Director Wiese to approve the Minutes as printed. **Motion passed on a roll call vote (Absent: Bauer & L. Braun).**

PRELIMINARY 2021 BUDGET: Budget committee Chair Stanley went over the preliminary 2021 budget created by staff and the budget committee. The committee choose to include the allowed CPI increase for 2021. The CPI for taxes payable in 2021 has been set at 1.7% (\$17,294). No other significant changes were made.

EXTEND GRANT AGREEMENT WITH HUTCHINSON CONSERVATION DISTRICT: The \$10,000 grant for the Hutchinson Conservation Districts tree cooler will expire on November 8, 2020. **Motion** by Director Koupal,

seconded by Director Stanley to extend the \$10,000 grant with Hutchinson Conservation District until December 31, 2021. **Motion passed on a roll call vote (Absent: Bauer & L. Braun).**

USGS GAUGING STATIONS: The USGS is asking for joint funding for operation and maintenance of three stream flow gauging stations on the James River near Redfield, Stratford and Yankton. Total annual costs of operating and maintaining these three gauges is \$44,370. They are asking for assistance in the amount of \$25,140 (\$8,870 Stratford, \$7,400 Redfield and \$8,870 Yankton). **Motion** by Director R. Braun, seconded by Director Amundson to authorize cost-sharing assistance to USGS for operation and maintenance of three stream flow gauging stations in the amount of \$25,140. **Motion passed on a roll call vote (Absent: Bauer & L. Braun).** These funds will expire on September 30, 2021.

USGS REAL-TIME NITRATE MONITORING ON JAMES RIVER NEAR HURON AND YANKTON: In 2019, the USGS installed a nitrate monitor to measure total nitrate concentrations at the James River near the Yankton streamgage, funded in cooperation with the District. An additional site farther up the James River is proposed that could be utilized as a comparison site in an effort to track changes of nitrate throughout the basin. The proposed streamgage for the second site is at the James River near Huron. For the purchase and installation of equipment and operation of the real-time nitrate site on the James River near Huron for 3-years will cost \$49,500; \$33,000 from JRWDD and \$16,500 from USGS. For the operation of the existing real-time nitrate site on the James River near Yankton for 2021 will cost \$12,300; \$8,200 from JRWDD and \$4,100 from USGS. **Motion** by Director Wiese, seconded by Director Amundson to purchase the equipment for the site near Huron and enter a 3-year agreement with the USGS in the amount of \$33,000 and for the 2021 operation of the site near Yankton in the amount of \$8,200 for a total of \$41,200. **Motion passed on a roll call vote (Absent: Bauer & L. Braun).**

2021 BUDGET HEARING & ADOPTION OF BUDGET: Chairman Klimisch opened the public hearing on the 2021 JRWDD proposed operations budget at 9:30 AM. The District had published a copy of the proposed budget and notices of the hearing in the official District newspapers as required by SD Codified Law 46A-3E-10. No written or verbal comments have been received prior to the meeting in regards to the 2021 proposed operations budget. Chairman Klimisch invited public comments on the 2021 proposed budget as advertised and presented. No comments were received. Chairman Klimisch declared the public meeting closed, and called for Board comment and/or action on the proposed budget.

Motion by Director Millan, seconded by Director Wiese to adopt the 2021 James River Water Development District Operations Budget as presented below. **Motion carried on a role call vote (Absent: Bauer & L. Braun).**

CASH FLOW

Board of Directors \$40,836
Administration & Technical \$264,000
Legal and Consultant \$8,000
Capitol Outlay \$45,000
Project Assistance \$620,694
Contingency \$25,000
Balance for Long Term Debt \$48,352

Total FY 2021 Appropriations \$1,051,882

MEANS OF FINANCE

Tax Revenue \$1,034,582
Misc. Tax Revenue \$1,800
Misc. Revenue \$15,500
Total FY 2021 Revenue \$1,051,882

2021 TAX LEVY: This is the District's annual Tax Resolution, that a tax be assessed and levied on all taxable property in the James River Water Development District. The resolution covers the District's property tax income portion of the budget and is part of the package of material sent to all county auditors and/or treasurers in the District on or before October 1. At this time the District has not received the property tax

valuations from SD Department of Revenue. **Motion** by Director Amundson, seconded by Director Millan to approve Resolution 2020-03. **Motion carried on a roll call vote (Absent: Bauer & L. Braun).**

TURKEY CREEK CLEANOUT: Angela Dell, landowner in Yankton County, is requesting project assistance funds in the amount of \$27,100-\$33,000 to cleanout Turkey Creek on two quarters of land running north and south of the 292nd Street bridge. This project will help prevent erosion of roads in the area and to improve the flow of water. Total cost of the project is \$27,100-\$33,000. **Motion** by Director R. Braun, seconded by Director Wiese to authorize cost-share assistance up to a maximum of \$13,553, not to exceed 50% of the total project costs to Angela Dell for costs associated with cleaning out Turkey Creek on two quarters of land. **Motion passed on a roll call vote (Nay: Amundson) (Absent: Bauer & L. Braun) (Abstaining: Klimisch).** These funds will expire on September 10, 2022.

SAND CREEK CLEANOUT: Sand Creek Township is requesting project assistance funds in the amount of \$18,512 to cleanout approximately two miles of Sand Creek. The creek has changed courses and is causing township roads to washout every year and this project will allow the creek to flow more naturally. Total cost of the project is \$37,024. **Motion** by Director Koupal, seconded by Director R. Braun to authorize cost-share assistance up to a maximum of \$18,512, not to exceed 50% of the total project costs to Sand Creek Township for costs associated with cleaning out two miles of Sand Creek. **Motion passed on a roll call vote (Absent: Bauer & L. Braun).** These funds will expire on September 10, 2022.

DAVISON COUNTY – JIM REC AG DAM: Jim Rec Ag (Gene Stehly), landowner in Davison County, is requesting project assistance funds in the amount of \$8,812.50 to repair a dam in Perry Township. Total cost to repair the dam is \$11,750. **Motion** by Director Wiese, seconded by Director R. Braun to authorize cost-share assistance up to a maximum of \$8,812.50, not to exceed 75% of the total project costs, to Jim Rec Ag to repair a dam in Davison County. **Motion passed on a roll call vote (Nay: Amundson) (Absent: Bauer & L. Braun) (Abstaining: Koupal).** These funds will expire on September 10, 2022.

HANSON COUNTY – JASON JARDING DAM: Jason Jarding, landowner in Hanson County, is requesting project assistance funds in the amount of \$10,875 to repair a dam in Rosedale Township. Total cost to repair the dam is \$14,500. **Motion** by Director Stanley, seconded by Director Wiese to authorize cost-share assistance up to a maximum of \$10,875, not to exceed 75% of the total project costs, to Jason Jarding to repair a dam in Hanson County. **Motion passed on a roll call vote (Nay: Amundson) (Absent: Bauer & L. Braun).** These funds will expire on September 10, 2022.

HUTCHINSON COUNTY – DON HERMAN JR: Don Herman Jr, landowner in Hutchinson County, is requesting project assistance funds in the amount of \$9,376.13 to repair a dam in Wolf Creek Township. Total cost to repair the dam is \$12,501.50. **Motion** by Director Wiese, seconded by Director R. Braun to authorize cost-share assistance up to a maximum of \$9,376.13, not to exceed 75% of the total project costs, to Don Herman Jr to repair a dam in Hutchinson County. **Motion passed on a roll call vote (Nay: Amundson) (Absent: Bauer & L. Braun).** These funds will expire on September 10, 2022.

Director Amundson will create an inspection sheet for dams and present at the next meeting.

SOUTH CENTRAL WATERSHED PROJECT UPDATE: Rocky Knipling updated the Board on the South Central Watershed Project.

- The Sixth Amendment to the grant agreement between SD Department of Environment and Natural Resources and JRWDD for the South Central Watershed Implementation Project was signed by Chairman Klimisch on August 12, 2020. This amendment reflects the additional 319 funds in the amount of \$400,000.

- The District received the First Amendment to the grant agreement between SD Department of Environment and Natural Resources and JRWDD for the South Central Water Quality Monitoring Project. This amendment extends the grant until September 31, 2021 and adds an additional \$25,000 to the 604b funds. **Motion** by Director R. Braun, seconded by Director Amundson to authorize Chairman Klimisch to sign the First Amendment to the South Central Water Quality Monitoring Project. **Motion passed on a roll call vote (Absent: Bauer & L. Braun).**
- Water sampling ended on August 27, 2020.
- Continue working with City of Mitchell on the Firesteel Creek project.

DISTRICT UPDATE: Staff and Directors reported on the following activities of the District:

- Included in the board packet, by Dave Bartel, was a log of meetings attended, project site visits and other items he has been working on.
- The 2019 audit has been completed and accepted by the SD Department of Legislative Audit. A copy of the audit report and acceptance letter has been provided to the Board of Directors.
- As indicated at the July 9, 2020 Board of Directors meeting the 2017 Ford F150 was damaged during a June 19, 2020 hail storm. The insurance company has declared the 2017 Ford F 150 a total loss. **Motion** by Director Amundson, seconded by Director Millan to dispose of the 2017 Ford F150, which was declared a total loss, and to transfer the title to the insurance company, Glatfelter Claims Management, Inc. and to accept the insurance check. **Motion passed on a roll call vote (Absent: Bauer & L. Braun).**
- The laptop purchased in 2014 for \$499.99 no longer is adequate to serve the needs of the District as the motherboard is no longer working. **Motion** by Director Koupal, seconded by Director Stanley to dispose of the laptop purchased in 2014 that is inadequate to serve the needs of the District and has a \$0 value. **Motion passed on a roll call vote (Absent: Bauer & L. Braun).**

TREASURERS REPORT: The Board reviewed the June 2020 and July 2020 financial reports. **Motion** by Director Wiese, seconded by Director R. Braun to approve the June 2020 and July 2020 financials as presented. **Motion passed on a roll call vote (Absent: Bauer & L. Braun).**

BOARD OF DIRECTOR AND STAFF REIMBURSEMENTS: **Motion** by Director Wiese, seconded by Director Amundson to approve staff and Director expenses. **Motion passed on a roll call vote (Absent: Bauer & L. Braun).**

NEXT MEETING: The next meeting will be held November 12 by video or audio at 9:00 am.

ADJOURN: Being no further business, Chairman Klimisch declared the meeting adjourned at 10:40 am.

Respectfully submitted:



Secretary